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Pucklechurch CE VC Primary School

05 Nov 2022

Governor's structure and working practice 2022-2023

Core functions of the Governing Body

The role of the Governor is to be part of a Governing body which, in partnership with the Headteacher provides clarity, vision and strategic guidance to ensure every child receives the best possible education. It provides a platform to both challenge and support the Headteacher and the Senior Leadership Team (SLT) by holding them to account through an agreed school improvement plan and defined development goals and oversees the financial programme of the school.

Governing Board structure

In line with Pucklechurch C of E VC primary school instrument of governance document issued by South Gloucestershire education authority, the governing body shall consist of:

- 2 Parent Governors
- 1 LA Governor
- 1 Staff Governor
- 1 Headteacher
- 2 Foundation Governors
- 4 Co-opted governors
- 1 Clerk to Governors

The structure works on the basis of the school improvement plan as the foundation document for the Goals to be achieved. The Governors form 'link teams' to ensure all subject leadership areas are covered. By allocating teams to monitor each subject area, a collaborative and focussed approach is achieved to ensure school goals are met. Link teams offer resilience to each subject area and consequently assist in monitoring key improvement goals. Governor members of the 'link teams' meet with those subject leader teachers either through set or individually arranged meetings to monitor and understand the progress in each area. The information shared/gathered as a result of actions and questions is then reflected in the school improvement plan working document. The Full Governing Body (FGB) then monitors/challenges/agrees/provides direction on matters raised in conjunction with the Headteacher through discussion in FGB meetings.

Governor Key 'Link' roles:

Governor link roles need to be reflective of the school subject leadership groups which are detailed below:

EYFS: (Dan Nicolls, Laura Sutton & Laura Skidmore)

English and the Arts: Writing and GPS – Reading and Phonics – Music – Art
(Julie Gibbs & Debbie Beazer)

STEM: Maths – Science – Computing – DT
(Dan Nicholls & Duncan Light)

Health & Citizenship: PE – Spanish – RE – Humanities – PSHE
(Laura Skidmore, Julie Gibbs & Deb Leonard)



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School Improvement Objectives

- **Quality of education**
 - To ensure equality of opportunity to enable vulnerable children to gain the necessary knowledge and cultural capital
 - To ensure that all pupils remember their learning in the long term
- **Personal Development**
 - To provide a broad and balanced enrichment curriculum that offers all pupils regular opportunities to help them broaden their interests and talents, developing their character and providing them with the skills needed to contribute positively to society
 - To develop children's understanding and appreciation of diversity, celebrating what we have in common and the differences between people. To work with the whole school community to encourage everyone to treat people's values, beliefs, cultures and lifestyles with respect
- **Behaviour & Attitudes**
 - To support learners to develop positive attitudes towards their learning and take on challenges effectively – celebrating mistakes
 - Continue to review social and emotional interventions led by the Vulnerable Groups TA to ensure impact within the classroom
- **Leadership & management**
 - Leaders to prioritise the long-term development of all staff, providing opportunities for succession planning, regular CPD and challenge. This will aim to widen subject and pedagogical knowledge and improve appropriate assessment and monitoring (with a focus on children working in the bottom 20% of each class in all subjects)
 - Leaders to re-establish and strengthen parental engagement, following an unsettled period due to COVID, to support parents with learning at home and to help parents understand the key role they play in their developing their child's character, mindset and attainment.

Meeting timings and structure

FGB meetings have been scheduled on a termly basis and follow a formal agenda including progress on issues regarding the School Improvement Goals and reflective from Link Governor meetings. Other key areas covered during FGBs include Data, Finance, Safeguarding, Inclusion, Health & Safety, Foundation, Recruitment and behaviour and equality as appropriate. Ad hoc meetings can be called at the discretion of the Head teacher and Chair of the Governors as required to support these areas.

There are also two **Governor Days** set: Day 1 to learn, challenge and understand about the practical implementation of actions and Day 2 to review for impact.

Governor roles

- **Finance and Health & Safety** - Alex Capel, Debbie Beazer, Duncan Light, Stu Farrag
- **Safeguarding & SEND** : Gemma Jones, Alex Capel, Deb Leonard, Laura Sutton, Stu Farrag



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- **Curriculum & Data & Assessment:** Laura Skidmore, Laura Sutton, Deb Leonard, Dan Nichols, Deb Leonard, Duncan Light
- **Equalities:** Julie Gibbs, Laura Skidmore
- **Foundation:** Julie Gibbs, Laura Skidmore
- **Pay Panel:** Deb Leonard, Laura Skidmore, Stu Farrag
- **Headteacher performance:** Deb Leonard, Laura Skidmore, Stu Farrag